

## Record of officer decision

<b>Decision title:</b>	Decision to spend from the Property Services Estates Capital Works Programme on Improvement Works to Un-adopted Roads.
<b>Date of decision:</b>	14 September 2021
<b>Decision maker:</b>	Head of Project Management.
<b>Authority for delegated decision:</b>	This decision is to apply for the spend of the budget as agreed by the key decision made on 21st January 2021 (Report Ref: Property Services Estates Capital Programme 2021/22). <a href="http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7495">http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7495</a>
<b>Ward:</b>	Dinedor Hill
<b>Consultation:</b>	None.
<b>Decision made:</b>	That authorisation be given to implement the above recommendation in respect of the key decision dated 21 <sup>st</sup> January 2021 and spend within the approved budget to improve un-adopted roads, Property Services Estates Capital Works Programme CAP915, of not more than £30k (inclusive of professional fees, contingencies, etc) and enter into an Agreement with S C Joseph Ltd.
<b>Reasons for decision:</b>	<p>To improve the access roads that at present do not form part of the Public Realm Highways responsibility, to reduce the number of insurance claims against the council and to bring them up to an acceptable standard for future adoption.</p> <p>S C Joseph Ltd have been identified as the bidder representing best value for money following a competitive tender and assessment process in accordance with Council procurement procedures. Quotations were invited from three prospective companies and two returned valid quotation for consideration.</p> <p>The work to be various locations on the Rotherwas Industrial Estate to be Awarded to S C Joseph Ltd at a cost of £24,889.00.</p> <p>The overall budget of £109k (residual from the three year budget) is also to improve Station Road an un-adopted road in Bromyard.</p>
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	None.

<b>Details of any alternative options considered and rejected:</b>	Do nothing – The council could decide not to proceed with the works and leave the roads in their present condition. This is not recommended as they would continue to deteriorate increasing the risk of damage to vehicles and or injury to the public and subsequently cost more to remedy
<b>Details of any declarations of interest made:</b>	None.

I am an officer delegated to make the decision

Signed:

Print Name: Sarah Jowett

Job Title: Head of Programme Management Office